

Horizon Elementary PTA Board Meeting

August 25th, 2017

Call to Order: About 3:00pm.

Battle of the Books:

- Mr. Olson sent out an email last June to the Board regarding a need for some additional copies of this year's (2017-2018) Battle of the Books book titles.
 - In June 2017, we requested Mr. Olson use funds we currently have with Scholastic.
- Mr. Olson recently followed up and stated that Scholastic is listing much higher prices for the books they need than Amazon and wanted to confirm our decision.
 - We again conferred and determined we have \$858.45 in Scholastic funds expiring in October anyway, so even with higher prices, requested Mr. Olson use Scholastic funds.

Field Trips 2017-2018:

- Lisa Bradford and Lisaye Manning met with Mr. Erdly early today to discuss the Kent School District's budget crisis. Mr. Erdly stated that they have determined that to cut costs, Horizon will not be going on field trips this year.
 - Creative in-house field trips may be possible and since we do have a budget amount for field trips, are willing to help with this adventure.

Sixth Grade Camp:

- Mr. Erdly indicated that he foresees having an issue funding the transportation for this event this year.
 - Unfortunately, the PTA cannot directly fund any form of transportation due to liability and insurance reasons.
 - As well as, we took Sixth Grade Camp out of our budget last year due to the fact that after our 'PTA and the Law' training, felt it was funding just one party of the school instead of an activity or resource that will benefit that student body as a whole, which is a no-no.
 - However, the current Board would like to help and since there will be no field trips this year, we will have funds in the current budget we could allocate here.
 - Since the amount is over \$500, we may need a General Membership Meeting in order to approve the reallocation of budgeted funds.

Horizon in Need of Prizes:

- Per Mr. Erdly, prize inventory is needed for student recognition. He is asking for \$200 to \$300 to fund this need.
 - The Board discussed that we have a TON of leftover Carnival prize inventory we could donate to Mr. Erdly instead of providing the monetary value he is requesting.
 - Since we were in the black after Carnival costs, we could still replace the inventory we donate without spending more than last year.

Horizon in Need of Teacher/Staff Appreciation Funds:

- Ms. Bains would like to purchase a trophy for their staff that they can pass around to staff once each month to recognize their exceptional performance.
 - The trophy is estimated to cost \$120.
- Mr. Erdly and Ms. Bains would also like to purchase around \$200 in various gift cards they provide to the winner of the trophy each month.

- The Board agreed they would like to fund this project as well. I cannot remember which fund in the current budget that we determined these funds would come from.

Open House Plan and Discussion:

- The Board discussed and decided instead of doing hot dogs, and since it will be a hot day, we will just provide ice cream in some form at Open House.
 - Lisaye Manning volunteered to purchase the ice cream.
- Lisaye Manning also volunteered to arrive early for this event to set up with Lisa Bradford.
 - All other Board Members agreed to help with Membership sign up and Spirit Wear sales during the event in a rotating fashion so we can still meet our child's teachers.

Tears and Cheers Plan:

- Linda Dement is going to continue to get in contact with a local Starbucks to determine if they are willing to donate coffee for this event or not.
 - If not, we still have coffee, pot and cups on hand.
- Michelle Dean volunteered to purchase muffins, donuts, pastries and bananas for this event.
- Lisaye Manning plans to roll out a red carpet and make the first day a fun welcoming event!

Meeting Times:

- Mr. Erdly and Ms. Bains wondered if it would be possible to change our board meeting times to a time like right after school once a month.
- The Board discussed this and though some of us could make that time work, some others are working parents and they are not able to make a time prior to 5:00pm work.
 - Since we've noticed a great majority of our school parents work and not all have flexible hours, we want to have times that appeal to everyone.
 - We are hoping to boost meeting attendance so we have others to transition into our roles for next year.

Adjourned: About 4:00pm.