

Horizon Elementary PTA Board Meeting

December 7th, 2017

Call to Order: 6:06pm.

Approval of Minutes: November 2017 minutes approved by Lisaye Manning and 2nd from Lisa Bradford.

Financial Report:

- Cash balance about \$32,000 at this time with about \$1,300 in outstanding income that should post in December and about \$9,700 in expenses.
- See's Candy earned \$1,614.29 net in the month of November. Spirit Wear was also notable at \$207 thanks to Mrs. English requiring the Volleyball Team to purchase t-shirts as this year's team jersey.
- Book Fair generated about \$3,600 in Scholastic Dollars earned.
- Expenses for the month were mainly generated from the Book Fair and See's Candy. The ASB grant requested by the school has been signed and approved. Grant is for \$600 and should be funded with unused field trip funds this year. The funds from this grant will go toward prizes needed for student appreciation.
- Motion to approve the budget from Michelle Dean and 2nd from Lisaye Manning.

Teacher's Report:

- Mrs. English was present at the meeting and has nothing from the teachers to relay tonight.

Principal's Report:

- Mr. Erdly was unable to attend the meeting due to traffic out in his area.
- Lisa Bradford mainly discussed how the Apollo survey went home this week and gave a little more information on the program for those PTA parents who are not normally at our meetings.

Old Business:

- See's Candy Fundraiser Success:
 - As indicated in the financial report, See's Candy generated about \$1,626.
 - \$1,475 in profit after prizes were purchased. Prizes of gift cards purchased for those students who earned the highest.
- Book Fair:
 - As indicated in the financial report, the Book Fair this month generated about \$3,600 in Scholastic Dollars for us.
 - One suggestion for next time was to remind volunteers that if they bring their kids to a shift after hours, they need to keep them close and adhere to school rules.
 - There was also a suggestion to cap the donation incentive for volunteers who are basically there almost every day. Though these volunteers support is amazing, it's quite a bit of funds to be taking away from profits. No decision was made but it will be considered for next time.

New Business:

- Pacific Science Center Field Trip Announcement:
 - We received approval back from the Pacific Science Center for the date of March 1st to have them come and do an assembly at an in-school all day field trip for all grades.

- Very excited that we were also proved for a discounted amount of only \$1,280 for this amazing program.
- The program chosen by Mr. Erdly and Lisa Bradford was 'Physics on Wheels.'
- Volunteers of about 1-2 parents per classroom will still be needed, but we are hoping teachers will advertise to their parents that this is a field trip and we'll still get all those lovely parents who show up for these types of things.
- December Fundraiser:
 - Flyers went out today advertising the event.
 - Lisaye Manning is on point to purchase concessions for the event the week of and Little Caesars pizza the evening of.
 - Movie of the 'Polar Express' to be shown.
 - Linda Dement will hopefully head up the gift wrapping portion of this event/fundraiser.
- Variety Show:
 - Brandy Galloway was not able to attend tonight's meeting, but emailed a schedule of auditions and rehearsals set up for this event and has filled out all the facility-use forms.
 - Signup sheets will be going on all classroom doors tomorrow and the deadline to sign up will be Friday, December 15th.
- STEAM Night:
 - The PTA/Art Docent Program has agreed to be the "A" for Art in this year's STEAM Night.
 - We are hoping either Paige Bisset or Brandy Galloway will coordinate with the Art Docent team to get a project set up for this night.
 - The event is coming up on Thursday, January 18th.
 - We need to discuss with Mr. Erdly the point of contact for this event and how many "sessions" to plan for.

Kent Area Council PTA:

- Samantha Bowman attended the meeting and picked up our Denali check, said they discussed budget updates and there were several tables set up around the room you could rotate for information on a variety of programs of no interest to us at this time.

Adjourned: 7:00pm.