

## Horizon Elementary PTA Board Meeting

March 2<sup>nd</sup>, 2017

Call to Order: 6:02pm.

Approval of Minutes: February 2017 minutes approved by Linda Dement and 2<sup>nd</sup> from Lisaye Manning.

Financial Report:

- Total revenue trending on budget this month; however, expenses coming in April includes popcorn, science fair medals and gym mats.
- Motion to approve financials by Michelle Dean and 2<sup>nd</sup> from Brandy Galloway.

Teacher's Report:

- Mrs. English expressed the teachers' outpouring of thank you to Samantha Bowman for all her Book Fair efforts!
- Also a reminder that a copy of all materials posted on our PTA board or going home in the Hawk folders needs to be given to the front office so that when they get calls on certain events or activities they are able to relay the correct information.
- Lastly, Mrs. English gave an update on the new gym mats that a company called S&S is working on the purchase order for the mats.

Principal's Report:

- Mr. Erdly confirmed the last day of school this year will not be until June 27<sup>th</sup> due to all the snow days. This day will be a half day.
  - Thinking possibly the 26<sup>th</sup> they will have their Blue Ribbon Goals bounce house celebration!
- Camp Fire is officially coming back to Horizon this summer and will actually be present for more than one week this summer.
  - They are hosting three Family Nights monthly starting March 28<sup>th</sup> from 5:30pm to 7:30pm in the MPR and they will have a ton of fun games for kids.
- Testing is coming. Horizon was selected to participate in NAEP statewide for 4<sup>th</sup> grade ELA & Math!

Old Business:

- Book Fair Totals/Success:
  - There was roughly a \$1,200 cash out cut from Scholastic.
  - Total sales of about \$4,909.
  - Even with the cash out, we are ensuring each teacher has been given \$100 to spend in addition to the many books the parents donate to the classrooms.
  - Mr. Olson dropped off a LARGE thank you card signed by kids in the library.
- Teacher Conference Meals Totals/Success:
  - Teacher meals received \$520 in cash donations.
  - \$280.63 was spent on the two paid for meals and snacks. This leaves some remaining funds for Teacher Appreciation Week.
  - Lisa Bradford plans to work on obtaining stock thank you cards to send to each family that donated. Possibly also sending them out to families who donated to Book Fair.
- Jersey Mike's Totals:
  - For both coupon events we received only \$271 total.
  - Not as exciting as we had hoped. Brainstormed about not only marketing better next year with flyers and coupons, but also considering having a certain night for the event to draw more participation.

- Sticker Machine Update:
  - Lisa Bradford gave the update that the machine has already had to be refilled!
  - Official profit totals will be to us from the company on the 13<sup>th</sup> of this month, but the PTA receives 25% of all sales.

#### New Business:

- Science Fair:
  - Medals have been obtained and should be arriving Monday, March 6<sup>th</sup>. Ordered 500 this year to bring the price down to just \$0.99 per medal. Then maybe we won't need to purchase again for several years. Also considering maybe a ribbon in the future.
  - We really appreciate the office being willing to handle the sales of boards through the front office!
  - All that is left is to obtain volunteers for the day of. Blurb going in the newsletter as well as Michelle Dean is planning to do a small flyer in the Hawk folders.
- Witty Scientists Coming:
  - Lisaye Manning has done a great job coordinating with these folks and getting them to set up two four-week sessions at Horizon.
    - Session 1 is in April and Session 2 is in May; both from 3:30pm to 4:30pm.
  - Flyers for this going on the back of the March newsletter.
- Walk-A-Thon:
  - Currently scheduled for May 12<sup>th</sup>.
  - Mrs. English would like to see the PTA in charge of the flyers and advertising, but that she will handle the event the day of.
    - Pledge forms to be placed in the PTA box.
  - Discussions of possibly making the event a dance-a-thon for those who would rather do this than walk.
  - Also discussed maybe spending \$50 total on some incentive prizes for gathering pledges and participating.
- Clothing Bank coming April 18<sup>th</sup>.
  - Since no PTA meeting in April, we wanted a reminder this is coming. Info will go in the newsletter as well as Facebook.
- Movie Night in April:
  - Facility use form still needs to be filled out as well as the movie needs to be determined.
  - Looking at possible Friday the 21<sup>st</sup> after Spring Break.
- Golden Acorn/Founders Day coming in April or May:
  - Michelle Dean will be taking the lead on getting the Golden Acorn flyers out and determining our winners.
  - Teachers are handling our basket donation for this event.
  - PTA parents will rally to provide the dessert donation.
  - Once we have our winners and RSVPs, we will purchase tickets for the event. In the past we typically purchase a table of 8 (2 winners plus their 2 guests, 2 PTA members and Mr. Erdly plus a date).
- Pastries for Parents:
  - There has been no 'Muffins for Moms' this school year since this is usually an event put on by the teachers and Horizon's budget does not have the extra funds for this event.

- Knowing the turn out for this event has been quite high and is a great community building event, we have decided to give the teachers the funds for this event, but we do not have the man power to run it.

Kent Area Council PTA Updates:

- No meeting in February due to snow.

Adjourned: 7:35pm.