

## Horizon Elementary PTA Board Meeting

November 2<sup>nd</sup>, 2017

Call to Order: 6:05pm.

Approval of Minutes: October 2017 minutes approved by Lisaye Manning and 2<sup>nd</sup> from Lisa Bradford after making a change to the wording in the Principal's Report.

### Financial Report:

- Cash balance about \$26,000 at this time.
- Income of about \$2,400 generated in October from items like Membership, Popcorn, Halloween Dance, Teacher Conference Meals and McTeacher Night. Some income from these events is still trickling in.
- Expenses for the month mainly from Teacher Conference Meals and Membership.
- Motion to approve the budget from Michelle Dean and 2<sup>nd</sup> from Samantha Bowman.

### Teacher's Report:

- Mrs. English relayed from the teachers their desire to start filling out their Book Fair wish list forms to get ready for Book Fair.
- Mrs. English also requested the volleyball team to purchase the spirit baseball tees from us as their team jersey. Order forms will be passed out starting on the 13<sup>th</sup>.
- The teachers also had questions on the Apollo program information distributed to them recently; they were wondering if there is a discount on the after-school program for low income families and where it would take place.
  - Lisaye Manning confirmed there is currently not a discount at this time and the program would take place at the school in yet to be determined classrooms.

### Principal's Report:

- Mr. Erdly relayed Horizon is currently short on custodial staff for a bit since Mr. Ray was in a car accident and has needed to take some time to recover. This leaves Mr. David to do double duty for a while.
- Mr. Erdly reported that after a district budget meeting today, the deficit is down by \$1.3 million; however, it will continue to be a four year process to recover the deficit completely.
- Mr. Erdly would also like clarification on where we landed with support for the Sixth Grade Camp program. They are in need of about \$600. The funds are to be filtered through the ASB. He also confirmed if for any reason they end up with more funds than needed, the funds will remain in the ASB until next year.
  - The Board discussed that as long as he fills out a grant request form for the funds, we will then approve the request and write the check.
- Lastly, the Pastries with Parents event is coming up and he wanted to remind us that we have the opportunity to make announcements to parents, as well as someone to plug the Watch Dog program since Adrian Duarte has agreed to be the point of contact for the program this year.

### Old Business:

- McTeacher Night:
  - Total of \$759 was earned at this year's first McTeacher Night. A great success!
  - An enormous amount of teachers turned out for the event. Michelle Dean volunteered to write thank you notes to those teachers.
- Halloween Dance:

- A total of about \$700 earned from the dance event. This amount is about \$300 higher than last year mainly due to the fact that most candy concessions did not need to be purchased since we had an abundant supply of leftovers from the Carnival. This was also true of the photo booth film which did not need to be purchased.
- Drama broke out between two sixth grade parents as well as there were a larger number of kids running around outside the building. Increasing security needs to be considered next year, maybe ensuring no one ventures outside the building as well.
- Conference Week Meals:
  - A substantial amount was raised from parent donations for these meals. Leaving both meals during conferences covered with funds leftover for the next round of conference meals. Any leftover funds will be used for Teacher Appreciation.
  - Samantha Bowman sent out a personal thank you to all the families who donated funds.

#### New Business:

- See's Candy Fundraiser:
  - \$55 in orders collected so far. Considering extending the time in which families have to turn in forms.
  - Items will be ready for pick up on Friday, December 1<sup>st</sup>.
- Book Fair:
  - Many volunteers still needed for this event. Signup Genius doesn't reflect; however, those who have signed up via paper form, so Samantha Bowman will email us the master spreadsheet so the Board can fill in the gaps where needed.
- December Fundraiser:
  - Lisaye Manning volunteered to chair this event and confirmed the event will take place on December 15<sup>th</sup> from 5:00pm to 8:00pm.
  - \$10 for each child with no discounts for additional children since \$10 is still so reasonable for three hours of babysitting.
  - Talk of showing the movie 'Polar Express' and serving pizza.
  - Also, discussed possibly having concession sales with a way for parents to leave money for their children with us for such purchases.
  - Gift wrap would be a nice additional fundraiser during this time. The sixth graders have confirmed they don't want to take it on, so if we can get enough volunteers, we will offer it as an option.

#### Kent Area Council PTA:

- Didn't have time to discuss this.

Adjourned: 7:03pm.