

Horizon Elementary PTA Board Meeting

April 5th, 2018

Call to Order: 6:10pm.

Approval of Minutes: March 2018 minutes approved by Lisaye Manning and 2nd from Lisa Bradford.

Financial Report:

- Cash balance is now about \$24,519.80. Net revenue for March is \$1,139.86.
- Income of \$920 reported for the Rummage Sale. Other income this month is from Popcorn and Smencils sales.
- \$130 in Science Fair boards already collected and will be reported in April.
- Expenses of only \$47 generated from the monthly Intuit/QuickBooks and Membership fees. The expense of the Rummage Sale banner for \$120 reported in February.
- Motion to approve the budget from Michelle Dean and 2nd from Lisaye Manning.

Teacher's Report:

- Mrs. English relayed that Nicole Williams would like to request funds of \$100 to order some goodies for a Safety Patrol party.
 - This launched a discussion between the Board and Mr. Erdly regarding the things of this nature as the end of the school year approaches and parties for Kindergarten Graduation and Sixth Grade Graduation will begin planning.
 - Since the school's budget is still very tight this year, treat items for these celebrations is not something the school can afford and they are under the understanding that PTA helps with these parties since they have in the past.
 - The Board discussed how items like this are not in our budget that we share at every meeting all year long.
 - Michelle Dean pulled up the meeting minutes from May 2017 and recorded that funds were requested from the PTA last year in the sum of \$1,500 to help pay for a number of different items and this kind of action may have happened in the past, but these types of celebrations are not budgeted for on an annual basis.
 - For this year, Mr. Erdly instructed Mrs. English to have Nicole Williams contact him for the Safety Patrol party. For next year, when looking at next year's budget, the Board discussed setting up a line item for these types of things as long as each grade level is given an equal amount totaling \$750-\$1,000. Perhaps call it "Student Incentives."

Principal's Report:

- Mr. Erdly also wanted to discuss funds for end of the year celebrations like Kindergarten Graduation and Sixth Grade Party/Graduation.
 - Though we do still have some unused field trip funds from this year's budget as stated in the Teacher's Report above, these are not events that we budget for. Per our bylaws we are not to fund any event or activity that is not inclusive of the entire student body unless equal amounts of funds are given to each grade level for general celebrations.
- Mr. Erdly reported that KSD has cancelled the additional RIFs they reported a few weeks back. And though next year will be similar to this year financially, the school district is hopeful to be back on track with \$15 million in reserve funds by the end of two years from now.

Old Business:

- Rummage Sale Success:

- Net profit of \$800.
- A lot of volunteers for setup needed. Cleanup went relatively quickly thanks to Budd Jardine for providing his truck and Brandy Galloway for providing a large moving truck to haul away the remaining items.
- Founder's Day/Golden Acorn:
 - Samantha Bowman will be ordering a full table for the Founder's Day Dinner celebration for our winners of the Golden Acorn Awards and their guest, as well as Mr. Erdly and a PTA member.
 - Golden Acorn flyers have gone out. A committee will need to be formed to decide on the winners.
 - A dessert will need to be donated. Linda Dement will work on this.
 - Horizon's scholarship basket donation for the dinner is the theme of 'Games of Chance.' Someone will need to round up donations for the basket.

New Business:

- Movie Night:
 - Michelle Dean placed in the newsletter this week that we will be showing 'The Incredibles' since 'The Incredibles 2' will be coming out in June.
 - Mrs. English provided a great suggestion of maybe polling students for movie titles in the future to boost attendance.
- Teacher Appreciation:
 - Lisa Bradford will unfortunately be chairing this event one last time since Chani Butler is not able to take it on after all. She plans to do a breakfast one day, lunch one day, a small gift another day and a giveaway the last day.
 - Lisa Bradford would also like the kids to be involved in the appreciation somehow. Someone suggested post-it notes on their doors idea with words of appreciation from their students.
- BOGO Book Fair #3:
 - Samantha Bowman is planning a Friday for setup. Monday will be student viewing and sell hours will vary to make the best use of volunteer time.
 - Samantha Bowman was able to get approval to be open during Diversity Night!
- Walk-A-Thon:
 - The official date for this event is Friday, May 25th.
 - Flyers will need to go out in Hawk folders with envelopes attached. Due to donations, we believe we have plenty of envelopes on hand.
 - A few small prizes will also need to be purchased. Mrs. English has volunteered to do this.
 - Samantha Bowman has volunteered to be the PTA Rep for this event and help with water and prize distribution.
- McTeacher Night:
 - This event was scheduled in June; however, Mr. Erdly reminded us of a scheduling conflict. After some discussion it was suggested to try and reschedule the event for some time in May since we don't want it too near Walk-A-Thon or Carnival and the various other events happening in May and June.
 - Lisa Bradford is going to check with McDonalds for some dates in May that might work.

Kent Area Council PTA:

- Didn't have time to discuss this.

Adjourned: 7:21pm.