

Horizon Elementary PTA Board Meeting

March 1st, 2018

Call to Order: 6:09pm.

Approval of Minutes: February 2018 minutes approved by Samantha Bowman and 2nd from Lisa Bradford.

Financial Report:

- Cash balance is now about \$23,826. Net revenue is negative \$488.53.
- Income after expenses was only about \$500 generated from a number of small categories: one employer/external match, Amazon Smile, Fred Meyer Rewards and Smencils sales.
- The Scholastic Book Fair profited \$5,395.46 and the PTA will receive 55% of the sales total in Scholastic Dollars.
- Popcorn expenses will be higher this year than usual since we have had to make several repairs to our aging machine. Won a new machine from the Kent Area Council PTA and not only is it a newer machine, it should require much less maintenance in the future!
- Lisaye Manning would like Samantha Bowman to research how much money we generate yearly from fundraisers. Hoping next year to only do the one fundraiser at the beginning of the year.
- Motion to approve the budget from Michelle Dean and 2nd from Lisaye Manning.

Teacher's Report:

- Mrs. English didn't have any messages from the teachers to pass along.
- Mrs. English wanted to make sure the Walk-A-Thon planning begins soon though.
 - After looking at our calendar we determined a Friday at the end of May would be the best time for this event.
 - It will take place during the day like last year and Mrs. English will need at least one of us to help all day with prizes and water.
 - It was decided that water will be dispensed from water jugs and passed out using paper cups. Just paper cups, prizes and raffle tickets will need to be purchased for this event!

Principal's Report:

- Mr. Erdly confirmed that both levies passed which is great news. However, the district has recently announced RIFs of 42-47 people at the district level to further reduce spending.
- Mr. Erdly reminded us that Grandparents Day is coming March 23rd.
- There was apparently some vandalism done to the upper playground equipment during Midwinter Break and it is costing the school about \$1,000 to repair.
- Popcorn Day garbage is also starting to get out of hand. Mr. Erdly would like to try a new system of having the kids put their names on their popcorn bags and placing them in a special bin to be drawn for a free popcorn or Smencil prize.
- We also discussed the recent school shooting in Parkland, FL. Mr. Erdly stated that the ASB is putting together a PowerPoint presentation with the names of the student victims and how they will be discussing the event during their next virtue assembly.

Old Business:

- Spring Book Fair #2:
 - No issues with theft this time.
 - Lots of generous parents purchased gift certificates for teachers.
 - Looking for a Chair for this event next year and have approached Mr. Olson as a Co-Chair.
- Big Kahuna Fundraising:

- Kickoff assembly is scheduled for September 19th, 2018.
- Samantha Bowman recently attended the luncheon with several other PTAs interested in launching this fundraiser next year.
- We will receive 40% of sales if items are shipped to the school. If shipped utilizing Amazon Prime, we will receive 30% of all sales.
- Pacific Science Center In-School Field Trip:
 - The event today was amazing!
 - Only 1st through 6th grades attended the assembly. Kindergarten was only able to go through the hands-on exhibits in the library.
 - 3rd through 6th grades; however, also received a special demonstration for each classroom.

New Business:

- Reader Board Quotes:
 - Mr. Erdly was able to obtain some quotes for us recently regarding a reader board out front of the school.
 - This purchase is still quite pricey and not something that we can accomplish this year. Maybe next year after we tackle the new playground equipment grant.
- Next Year's Board:
 - Lisaye Manning, Lisa Bradford and Brandy Galloway from the Board this year, as well as Paige Bisset, our Art Docent Chair, will be leaving Horizon next year. This leaves some big shoes to fill!
 - Samantha Bowman is interested in being PTA President next year. Lindsey Shumway has expressed an interest in taking over for Art Docent Chair which is a start. Lisaye Manning has a friend in the school community interested in being the PTA Treasurer next year.
 - Flyers advertising next year's need for help need to start going out!!
- Science Fair:
 - Michelle Dean reminded the Board that she will be unavailable to help with this event this year.
 - A note in the newsletter about the upcoming Science Fair will be printed as well as an order form for science boards.
 - Next year, there is no need to purchase boards to sell. Not only do we have enough of a medal inventory for several more years, but we really don't make enough profit on the boards to equal the amount of volunteer time it takes to sell them.
- Golden Acorn Awards:
 - Founder's Day Dinner is officially in May.
 - A notice via the March newsletter will go out and then flyers should go out at the end of March or the first part of April.
- Rummage Sale:
 - Establishing a schedule for the week prior to the event for someone to receive items in the mornings and help get them stored on the stage portion of the MPR.
 - Friday morning setup in the gym can begin.
 - Lindsey Shumway will be in charge of pricing larger items with stickers otherwise prices will be general for certain items such as books, toys and clothes.

Kent Area Council PTA:

- Didn't have time to discuss this.

Adjourned: 7:08pm.