

Horizon Elementary PTA Board Meeting

May 17th, 2018

Call to Order: 7:26pm.

Approval of Minutes: April 2018 minutes approved electronically on May 3rd by Linda Dement and 2nd from Samantha Bowman.

Financial Report:

- Cash balance is now about \$25,436.91. Net revenue for April is negative \$426.19.
- Income of \$360 reported for the Science Fair. Other income this month is from Popcorn and Smencils sales.
- Some Membership amounts also came in and out.
- Expenses of \$586 generated from \$280 going to the Founder's Day event, the monthly Intuit/QuickBooks fee and Membership fees.
- Motion to approve the budget from Michelle Dean and 2nd from Lisaye Manning.

Teacher's Report:

- Mrs. English was not able to attend the meeting so there was no Teacher's Report.

Principal's Report:

- Mr. Erdly arrived late and joined in on the budget conversation, but there was not a Principal's Report.

Old Business:

- No Old Business tonight. We got straight down to business with discussing the New Business.
 - McTeacher Night:
 - Was a success yet again. Great teacher participation and we made roughly \$780.
 - Movie Night:
 - Made a total of \$35. We need some help to boost participation for this event! Linda Fix is still willing to Chair this event next year.
 - Teacher Appreciation:
 - Went well and stayed relatively within budget.
 - BOGO Book Fair #3:
 - Is taking place this week and going well.
 - Walk-A-Thon:
 - Will be discussed at the next meeting in June.

New Business:

- Budget 2018-2019 Approval:
 - The Budget Committee was challenged in creating a budget for next year without even knowing if there will be a new Board to keep the PTA active and actually accomplish fundraisers.
 - Therefore, for 'Fundraising Projects' they worked hard to reduce fundraiser earnings to manage expectations.
 - 'Donations/Contributions' were left relatively the same to match the last year's and this year's activity.
 - 'Committees/Activities' were carefully budgeted to not be a main source of income.
 - Each event/committee is expected to at least break even with its income and expenses.

- However, \$200 was added as a 'Community Enrichment Reserve Fund' to allow the new board some funds to use once they brainstorm how they would like to give back to the Horizon community.
 - All other items stayed the same until 'Education/Community Support.'
 - A column labeled 'Student Incentives/Recognition' was added with an amount of \$1,200 as we discussed at April's meeting since Mr. Erdly had asked for help with various parties and celebrations that come up throughout the year and at the end of the year. Additional columns created for 'Sixth Grade Party/Graduation', 'Kindergarten Graduation', 'Safety Patrol' and 'SBA Support.' Total for all new columns about \$1,850.
 - Michelle Dean had a problem with this large amount of expenses being added to the budget going toward Horizon celebrations that are not directly related to a PTA function, especially during a time when funds raised next year is such an unknown. Plus, we only discussed a total of \$1,000-\$1,200 at the April meeting.
 - After much discussion and realizing the school needs these funds and the celebrations increase a child's enjoyment at Horizon, we agreed this aligns with the PTA's mission; however, we reduced the 'Student Incentives/Recognition' column to \$550 to cover the bounce house they get once a year. Also, we broke out an additional \$550 to ASB since this is how the PTA is able to support the Sixth Grade Camp.
 - All other new columns were given a '*' next to them with a bullet point at the bottom of the budget indicating if not enough funds are raised next year, these columns will not be funded.
 - Budget approved by Michelle Dean and 2nd from Lisa Bradford.
- New Board Members & PTA Status for 2018-2019:
 - Board Members for next year so far just look like Samantha Bowman.
 - We then discussed how Lisaye Manning will be sending a letter home to parents explaining the dire need for new board members for next year along with nomination forms.
 - We will be holding an election at our next board meeting.
 - As for Committees:
 - Boni Fredericks has agreed to continue to chair Popcorn.
 - Linda Fix has agreed to continue to chair Movie Night.
 - Lindsey Shumway has agreed to chair Art Docent next year.
 - Angela Piecowicz will also continue to turn in our Box Tops.
 - Lisa Bradford and Samantha Bowman have agreed to still chair the Big Kahuna fundraiser for next year.

Kent Area Council PTA:

- Didn't have time to discuss this.

Adjourned: 8:21pm.